

**The Red Barn Studio Theatre
Home of The Thalian Association, Inc.
1122 S. 3rd Street
Wilmington, NC 28401
910-251-1788**

RENTAL OF FACILITIES CONTRACT

APPLICANT: _____
CONTRACT DATE: _____
ADDRESS: _____
PHONE: _____
EMAIL ADDRESS: _____
CONTACT PERSON: _____
EVENT: _____
DATE(S): _____

RENTAL FEE:	\$	
DEPOSIT FEE:	\$	DUE AT SIGNING
TECHNICAL ATTENDANT FEE:	\$	
ATTENDANT FEE:	\$	
TOTAL:	\$	DUE AT END OF USE

ALL CHECKS PAYABLE TO: The Thalian Association

NOTE: To use building, contact Susan Habas, Thalian Association Managing Director, at least one week prior to your projected dates and times to determine availability of space and staff.

THIS CONTRACT IS SUBJECT TO THE PROVISIONS OUTLINED BELOW:

1. No reservations of Red Barn Studio Theatre will be official until this contract has been signed by both parties.
2. Contract will be enforced unless 24 hr. advance notice of cancellation is given.
3. SMOKING is not allowed inside the Red Barn.
4. Applicant will be responsible for arranging and paying for POLICE SECURITY at the event should the management deem it necessary.
5. Applicant is responsible for complete clean up of the area(s) used at the Red Barn. If clean up is not deemed satisfactory by the management, Applicant will pay an additional \$50.00 per hour for the clean up.
6. Applicant and persons associated with the event must cooperate fully with the Thalian Association staff. Further, the Applicant will be responsible for maintaining good behavior at all

times and make sure noise level regulations are not violated. FURTHER, the Thalian Association staff cannot be responsible for overseeing children; therefore, children not actively participating in the event MUST be attended by a responsible adult.

7. Applicant is responsible for any damage to the Red Barn and its contents. Applicant must .restore the rented and/or used area(s) to the exact condition which existed prior to use of said area(s). Should Applicant not abide by this contract condition, as deemed by the management, the Applicant must pay for such restoration within 10 days of the last day of usage.

8. The Thalian Association is not liable for the loss or damage of any property belonging to the rental client while the building is in use by said client. This includes items left during the day, overnight or over an extended run of any theatrical production or other use.

10. The Thalian Association Director shall retain the right to cancel this contract if Applicant does not uphold all the conditions of this contract that may affect usage of the Red Barn.

11. The Thalian Association is NOT responsible for personal or physical injury or personal lost during rental of the building.

12. Thalian Association will sell concessions at all Red Barn Studio Theatre productions open to the public. Renter can sell any promotional items for their organization or production in the Red Barn lobby during event.

13. Thalian Association reserves the right to inspect the Red Barn Studio Theatre at any time during the term of the contract.

14. Renter shall maintain comprehensive liability insurance coverage and provide to Thalian Association a certificate of insurance verifying the existence of this policy to execute contract. The insurance policy must be written by a company licensed to do business in the state of North Carolinas with a general aggregate limit of \$1million per occurrence or property damage. Thalian Association shall be named as additional insured on the renter's general liability insurance.

Thalian Association agrees to maintain a standard fire and expanded policy coverage insurance policy on premises and other liability insurance that it deems sufficient to protect its interests.

15. Please provide a contact list for all individuals who will be at the Red Barn during the dates/times of the rental.

Applicant Signature

Date

PRINTED Applicant Name

Authorized Staff Member

Date

The Thalian Association do not discriminate on the basis of race, sex, color, age, national origin, religion or disability in its employment opportunities, programs, services or activities